

## **FORWARD PLAN OF KEY DECISIONS**

**For the Overview and Scrutiny Commission Meeting 7 November 2022:**

**Decisions not yet taken 24 May 2022 - 30 April 2023**

The council publishes a Forward Plan which details the key decisions that are scheduled to be taken by the Cabinet, a Member of the Cabinet or a designated Chief Officer in accordance with the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulation 2012. These decisions need to be published on the Forward Plan at least 28 clear days before the decision is to be taken.

**Key decisions:** a Key Decision is an Executive decision which is likely:

- (a) to result in the local authority incurring expenditure which is, or the making of savings which are, significant having regard to the local authority's budget for the service or function to which the decision relates; or
- (b) to be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the local authority; and regard must be had to guidance issued by the Secretary of State to determine the meaning of "significant".

The Council has fixed the following financial thresholds for deciding whether a Cabinet decision is a Key Decision. It must involve:

- revenue expenditure of £150,000 or more
- savings of £50,000 or more
- capital expenditure of £250,000 or more
- decisions made by the Chief Executive, in exercise of emergency powers only, £300,000

Key decisions can be subject to the Overview and Scrutiny call-in procedure. Only urgent Key Decisions aren't subject to this and don't have to be published in the Forward Plan.

If you would like further information on any of the items shown in this Forward Plan please contact the respective officer(s) for each item.

For general information about the decision-making process and for copies of any documents outlined in the Forward Plan please contact Democratic Services, Harrogate Borough Council, Civic Centre, St Luke's Avenue, Harrogate HG1 2AE or [democraticservices@harrogate.gov.uk](mailto:democraticservices@harrogate.gov.uk) following their publication.

Reference	Date of Decision	Decision Maker	Title	Reason for Key Decision	Contact
60CA21	7 Dec 2022	Cabinet Member for Resources, Enterprise and Economic Development (Deputy Leader)	Revenues online form integration	It will involve revenue expenditure of £150,000 or more.	Julie Gillett, Revenues, Welfare and Customer Service Manager julie.gillett@harrogate.gov.uk
04PES22	4 Jan 2023	Cabinet	Horticultural Nursery Procurement Route for Consultancy Partner, Stages 2 - 7	It will involve capital expenditure of £250,000 or more.	Jennifer Atherton, Commercial & Transformation Officer  Jennifer.Atherton@harrogate.gov.uk
09PSEG22	9 Nov 2022	Cabinet	Strategic Housing and Employment Sites Project	It will involve decisions that will have a significant effect on those living or working in an area comprising two or more wards in the area of the authority.	Alexandra Robinson, Housing Delivery Improvement Officer Alexandra.Robinson@harrogate.gov.uk